

2016/17

**EXERCISE OF DELEGATED POWERS  
SETTING OF FEES AND CHARGES – EXECUTIVE FUNCTIONS**

**TO: DEMOCRATIC SERVICES SECTION**

**FROM: Aled Evans (CORPORATE DIRECTOR)**

**SUBJECT: Pontardawe Arts Centre**

1. On 2<sup>nd</sup> February 2016 the Cabinet of Neath Port Talbot County Borough Council resolved that the setting of Executive fees and charges be delegated to the appropriate Corporate Director.
2. I confirm that I am the appropriate Corporate Director to determine fees and charges in respect of the subject matter which appears below.
3. In accordance with the decision of Cabinet I have consulted with the Leader of Council, the relevant Cabinet Member and Chair of the relevant Scrutiny Committee in determining the level of fees and charges in accordance with the policy parameters set out in paragraph 4 below, together with all other relevant factors.
4. I confirm that, in setting the fees and charges, I have considered whether they are sustainable in the future together with their social impact and effect on equality requirements. Where appropriate I attach a note detailing my consideration of these issues.
5. In exercise of my delegated power I now set the fees and charges in respect of the subject matter to apply during the financial year **2016/17** and for any subsequent financial year if it is an operational requirement that such fees need to be set in advance as set out in the attached papers.

Signed: Aled Evans

Dated: 15. 02. 16

Corporate Director

CONSULTATION

SIGNATURE

DATE (please complete)

Leader

A. H. Evans

16. 2. 16

Relevant Cabinet Member

[Signature]

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Relevant Scrutiny Chair

[Signature]

19. 2. 16

<b>Pontardawe Arts Centre Fees and Charges 2016/17</b>		<b>2016/17</b>
<b>Theatre Production</b> Including House Sound, House Lighting, box office service		
<b>One performance Monday - Sunday</b>		
Up to 100		638.00+ VAT
Up to 200		757.00+ VAT
Up to 300		818.00+ VAT
Up to 400		915.00+ VAT
Up to 500		973.00+ VAT
<b>Theatre Production</b> Including House Sound, House Lighting, box office service		
<b>Weekly Hire</b>		
Up to 100		1230.00+ VAT
Up to 200		1758.00+ VAT+ VAT
Up to 300		2032.00+ VAT
Up to 400		2428.00+ VAT
Up to 500		2550.00+ VAT
<b>Theatre Technician</b>		
Per Hour		
Mon – Fri	£20.00 + VAT	
Saturday	£30.00 + VAT	
Sunday	£30.00 + VAT	
<b>Theatre Steward</b>		
Per Hour		
Audience up to 200 – 2 stewards		
Audience up to 300 – 3 stewards		
Audience over 400 – 4 stewards		
Mon – Fri	£15.00 + VAT	
Saturday	£22.00 + VAT	
Sunday	£22.00 + VAT	
<b>Conference &amp; Events Hire</b>		
Per Hour	£75.00	
<b>Meeting Rooms</b>		
Per Hour		

Dance studio	£15.00	
<b>Studio theatre</b>		
<b>Classes per hour</b>	£25	
<b>Classes per 8 hour day</b>	£100	
<b>Conference hire/performance hire per hour</b>	£50	
<b>Conference hire/performance hire per 8 hour day</b>	£200	
<b>Security for all parties</b>	£120 + VAT	
<b>LCD projector hire</b>		
Internal and schools per day	£50.00	
Internal and schools per week	£150.00	
External per day	£100.00 + VAT	
External per week	£300.00 + VAT	
<b>Front &amp; rear projector screen hire</b>		
Internal and schools per day	£70.00	
Internal and schools per week	£210.00	
External per day	£100.00 + VAT	
External per week	£400.00 + VAT	
<b>Lectern hire per day</b>	£30.00 + VAT	
<b>Other Costs</b>		
Piano Tuning	£70.00 + VAT	
Inclusion in the brochure	£200 + VAT	
Black Stage Flooring	£150.00 + VAT	
cinema party existing showing	£75	
Cinema party private showing	£140 + VAT	
Commission taken on merchandise	10%	
Performing Rights Society (PRS)	3% of net box office takings + VAT	
Corkage	£7.50 + VAT	
Ticket levy	7.5%	
Postage Fee	£1.00	
Ticket Exchange Fee, per transaction	£2.00	

No % increase in fees and charges.

Only difference will be the Technicians fees will not be included in the theatre production hire.